



We acknowledge the traditional owners of the land on which we meet, the Whadjuk people of the Noongar nation.
We respect their enduring culture and acknowledge their elders –
past, present and emerging.

Board Meeting

Time:	5pm – 7pm
Date:	Monday 25 th March, 2024
Location:	NPPS Staff Room
Chair:	Daniel Smith
Apologies:	Cameron Brook, Anna Dennis

Time	Item	Documents	Purpose	Led By	Recommendations
5.00pm	<ul style="list-style-type: none"> • Welcome • Apologies • Positive whip around 		Noting	Chair	
	<ul style="list-style-type: none"> • Review, sign and date minutes. 	Previous minutes	Confirm Chair to sign	Chair	Andrew to update previous minutes with correct terms for all members. Minutes accepted as correct pending this addition.
	<ul style="list-style-type: none"> • Correspondence in and out 	Correspondence	Noting	Chair	None
	<ul style="list-style-type: none"> • Disclosure of interests 		Noting	Chair	None
5.15pm	<ul style="list-style-type: none"> • GUEST SPEAKER: PBS implementation 		Discussion	Hope Stein	NPPS is in the early stages of implementing the PBS framework.
5.30pm	<ul style="list-style-type: none"> • Principal's report • Early school closure 11.45am Monday 17th June. 	Principal's report	Noting	Principal	Staffing processes almost complete for EA, School Officer and Deputy pools. NAPLAN completed for 2024. Went through roles and responsibilities of staff members in NPPS distributed leadership structure. Possible SSTUWA half-day strike on Tuesday 23 April. Andrew to communicate this to school community.
5.40pm	<ul style="list-style-type: none"> • Data review 	2023 PAT data	Noting	Principal	
5.50pm	<ul style="list-style-type: none"> • Financial report 	Financial reports	Noting	Principal	Cash budget shared with Board via email. Andrew to check if reminders for voluntary contributions can be sent electronically rather than through the students.
6.00pm	<ul style="list-style-type: none"> • Operational budget 	Operational budget	Noting Chair to sign	Principal	
6.10pm	<ul style="list-style-type: none"> • Business plan implementation 	Business plan tracker	Discussion	Principal	Business Plan Tracker to be embedded in Principal's Report at each meeting.

6.25pm	<ul style="list-style-type: none"> • Determine schedule for review of policies 	Proposed policy review schedule	Discussion	Principal	Andrew to update and circulate Policy Review Schedule, plus circulate any policies to be endorsed. Need to review Communication Guidelines and Voluntary Contributions thoroughly in 2024. Check if Uniform Policy needs updating.
6.40pm	<ul style="list-style-type: none"> • Establishment of grounds sub-committee 	Grounds sub-committee draft terms of reference	Decision	Chair	Board to approve establishment of subcommittee. This subcommittee is advisory only, not a decision-making committee. Endorsed. Board requests the subcommittee to provide a final terms of reference for approval by the Board at its next meeting.
6.55pm	<ul style="list-style-type: none"> • Whip around the table • Next meeting 			Chair	Andrew to add minute takers to agenda of regular items and circulated.
7.00pm	<ul style="list-style-type: none"> • Close meeting 				

Next Meeting

Time:	5pm – 7pm
Date:	Monday 29 th April, 2024
Location:	NPPS Staff Room
Minutes:	Caris Miffing